

- Step 1** **Install and register.**
Follow the steps for installation and registration outlined on the instruction card included with your CD-ROMs.
- Step 2** **Log on to the website.**
Once you are logged on at www.thinkwell.com, you'll be in "Course Home." Click on a chapter title and then topic title to get to the review notes, exercises, and other material.
- Step 3** **Print the notes for the assigned topics.**
Before you watch a video lecture, print the review note that goes with it. You can refer to it and make your own notes while viewing the videos.
- Step 4** **Watch the video.**
Each video runs 10 minutes on average. To launch a video, insert the CD-ROM into your computer's CD-ROM drive and then click the Thinkwell desktop icon (this should have appeared on your desktop automatically when you completed the CD-ROM registration). You can rewind or fast forward the video as needed. When the video has finished, click the "Desktop" button at the bottom of the screen to switch to the Thinkwell website.
- Step 5** **Complete the online exercise.**
After watching the video, take the review exercise to reinforce what you just learned.
- Step 6** **Check for other assigned material.**
To see the material (notes, exercises, animations, etc.) available for a particular chapter, click "Chapter Checklist" on the left side of the website. For any chapter title you select, you'll see the type of materials available, as well as any materials that you have viewed or completed.
- Step 7** **Look in "Exams."**
Your professor may have placed some custom exercises in the "Exams" section of your website. Be sure to click this link to complete these important assignments.
- Step 8** **View your grades.**
If you want to see how you're doing on the online exercises, select "My Grades" at the top of the screen.
- Step 9** **Search for a term.**
Want to review videos or notes on a particular concept? Enter that term in "Search index" at the top right of the website and you'll get a list of relevant videos, notes, animations, and glossary terms.
- Step 10** **Check out the Student's User Guide.**
If you are having trouble with your computer or the CD-ROMs, or if you don't understand how to use a feature on the website, check out the *Student's User Guide* available in the Help Center online. If you are still having trouble, you can contact Thinkwell's Technical Support at techsupport@thinkwell.com or toll free at (888) 416-8880, option 3.